

MAT Recruitment Covid Contingency Policy (Client)

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Updated August 2023

MAT Recruitment continues to closely monitor all guidance in relation to COVID-19 from Public Health England, the DfE in relation to the management of risk and specifically the education sector.

Our approach to the provision of temporary education staff will continue to follow the changing guidance with the express aim of protecting our staff and the education settings in which they work.

Provision of temporary workers (placements or interviews)

We have clearly communicated with our workers the requirement for them to follow government guidelines on managing their personal risk of infection and the requirements for them to notify us in relation to their own personal circumstances.

This guidance has been updated ahead of the new academic year following the changes in guidance in July and August.

In the event of one of our temporary workers being required to self-isolate worker file will be placed on Temporary Block for the appropriate period. On return from a period of self-isolation workers will be required to confirm that their isolation period has not been extended as a result of a positive test or the development of symptoms.

Each time our staff accept an assignment with MAT Recruitment they are provided with a link to our staff policy.

Current COVID-19 protocols in line with guidance:

- No assignments offered during period of self-isolation
- In the event of the worker having worked on assignment in the 10 days prior to diagnosis the clients concerned will be informed immediately
- Observe self-isolation protocols in the event of travel to listed destinations

When on assignment our staff are required to follow the individual policies of the education establishment or as directed by permanent staff on site. MAT Recruitment is happy to assist in providing client policies to temporary staff prior to their arrival.

Subject to change.

We are committed to ensuring the health, safety and welfare of our agency workers and supporting the efforts of our partner education settings to protect their staff and pupils as far as is reasonably practicable. The information in this policy and provided to our staff is subject to change without notice in line with Government guidance.